

BOARD OF TRUSTEES
HAGERSTOWN COMMUNITY COLLEGE
Hagerstown, Maryland

Luncheon and Business Meeting
January 21, 2025
Career Programs Building 211 & 213

AGENDA

(Closed Session: 11:00 am – 12:00 pm)
(Work Session: 12:00 pm – 1:00 pm)
(Open Session: 1:00 pm – 2:30 pm)¹

- I. Call to Order
- II. Consider a motion to adjourn to closed session to discuss a personnel matter relating to the appointment, employment, assignment, promotion, or compensation of appointees, employees or officials over whom the Trustees have jurisdiction and to seek legal advice pursuant to General Provisions Art. § 3-305(b) (1) (7)
- III. Introduction of Student Nominees for All USA Academic Team (PTK Advisor Stacy Reikowsky)
- IV. Consent Agenda (*Attachment*) (**ACTION**)
 - A. Minutes for December 17, 2024, Closed, Work, Joint, and Open Sessions
 - B. Personnel Report for January 2025
 - C. Policies Reviewed in December
 - a. 3060 – Tuition Rate Discounts for Dual Credit Students
 - b. 3075 – Tuition Discount for Out of State Veterans Using VA Benefits
 - c. 3078 – Victims of Human Trafficking Tuition Discount
 - d. 6045 – GASB 75
 - e. 6060 – Identity Theft Prevention Policy
 - f. 6070 – Personal Loans & Cash Advances
 - g. 7060 – Facilities Rentals and Usage by Outside Organizations
 - h. 8055 – College Vehicle Use Policy
- IV. Reports from Campus Groups
 - A. Student Government Association
 - B. Faculty Assembly
- V. President's Report
 - A. Board Briefing Summary (*Attachment*)
 - B. Foundation Report
 - C. Middle States Report
- VI. Monthly and Special Reports

¹ The times provided are estimates which the Board makes good faith efforts to adhere allowing for deviations based on the discussion deemed necessary

- A. Financial Report (*Attachment*) (ACTION)
- V. New Business
 - A. Laptops for North Point Veteran's Home (ACTION)
 - B. Salary Adjustment (*Handout*) (ACTION)
- VI. Old Business
 - A. Facility Master Plan and Campus Master Plan Update (*Attachment*) (ACTION)
- VIII. Public Comment²
- IX. Remarks from Trustees
- X. Adjournment

² At the Board's discretion, the Board may allocate time for public comment as follows: up to 20 minutes, 10 minutes for students, 10 minutes for the general public related to topics pertaining to College business, with the exception of confidential employee/student matters, matters that are subject to appeal, or solicitation of products/services. Individuals will be allotted 3 minutes, with 5 minutes allotted if representing a club/organization. Slots are allocated on a first-come, first-serve basis by pre-registering by contacting the Executive Assistant to the President at rjshives@hagerstowncc.edu 10 days prior to the scheduled meeting. Written Comments: Individuals/Organizations may send written comments to the Board, by sending to rjshives@hagerstowncc.edu.